

**Erasmus+ Programme  
Inter-institutional agreement  
Key Action 1  
Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme  
and third countries not associated to the Programme**

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2021-2027 in:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the [Erasmus Charter for Higher Education](#)<sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the [principles of GDPR](#)<sup>3</sup> and in line with the technical standards of the [European Student Card Initiative](#)<sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

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<sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

<sup>2</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>3</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>4</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)

### 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Websites
Lucian Blaga University of Sibiu	ROSIBIU01	<p><b>Prof. Andrei Terian-Dan, PhD</b> Vice-Rector Erasmus+ Institutional Coordinator <a href="mailto:andrei.terian@ulbsibiu.ro">andrei.terian@ulbsibiu.ro</a></p> <p>Directorate of Internationalization: Programs, Partnerships, Promotion</p> <p>10 Victoriei Blvd. Sibiu 550024 ROMANIA Tel / Fax +40 269 210 512 inter-institutional.agreements@ulbsibiu.ro</p>	<p>General: <a href="http://www.ulbsibiu.ro">www.ulbsibiu.ro</a> Faculty/faculties: <a href="https://www.ulbsibiu.ro/en/faculties/">https://www.ulbsibiu.ro/en/faculties/</a> Course catalogue: <a href="http://international.ulbsibiu.ro/index.php/university-curricula">http://international.ulbsibiu.ro/index.php/university-curricula</a></p>
State Institution "Luhansk Taras Shevchenko National University"	915862167	<p><b>Prof. Iryna V. Myhovych, Dr. Sc., PhD</b> Head of IRO Erasmus+ Institutional Coordinator <a href="mailto:Irina.migovich@gmail.com">Irina.migovich@gmail.com</a></p> <p>International Relations Office Koval Str., 3, Poltava, 36003, UKRAINE Tel.: +38066-294-1570 International.lnu@gmail.com</p>	<p>General: <a href="http://www.luguniv.edu.ua">www.luguniv.edu.ua</a> Faculty/faculties: <a href="http://luguniv.edu.ua/?page_id=48&amp;lang=en">http://luguniv.edu.ua/?page_id=48&amp;lang=en</a>; <a href="http://luguniv.edu.ua/?page_id=50&amp;lang=en">http://luguniv.edu.ua/?page_id=50&amp;lang=en</a> Course catalogue: <a href="http://do.luguniv.edu.ua/course/index.php?categoryid=11">http://do.luguniv.edu.ua/course/index.php?categoryid=11</a></p>

#### Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).

#### Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE <sup>7</sup> (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods				STUDENTS
					Student Mobility for studies [Specify here total number of students]	Student Mobility studies [Specify here total number of months]	Student Mobility for Traineeships [Specify here total number of students]	Student Mobility for Traineeships [Specify here total number of months]	

<sup>5</sup> Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>7</sup> <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

ROSIBIU 01		041	Business and Administration	<b>1st 2st 3rd</b>	2	2x5= 10 months	2	2x5= 10 months
		031	Social and behavioural sciences	<b>1st 2st 3rd</b>	2	2x5= 10 months	2	2x5= 10 months
		023	Languages	<b>1st 2st 3rd</b>	2	2x5= 10 months	2	2x5= 10 months
	ROSIBIU 01	041	Business and Administration	<b>1st 2st 3rd</b>	2	2x5= 10 months	2	2x5= 10 months
		031	Social and behavioural sciences	<b>1st 2st 3rd</b>	2	2x5= 10 months	2	2x5= 10 months
		023	Languages	<b>1st 2st 3rd</b>	2	2x5= 10 months	2	2x5= 10 months

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE <sup>8</sup> (optional)	Subject area NAME (optional)	Number of mobility periods				STAFF
				Staff Mobility for Teaching [Specify here total number of staff]	Staff Mobility for Teaching [Specify here total number of days]	Staff Mobility for Training [Specify here total number of staff]	Staff Mobility for Training [Specify here total number of days]	
ROSIBIU01		041	Business and Administration	2	2x7= 14 days	2	2x7= 14 days	
		031	Social and behavioural sciences	2	2x7= 14 days	2	2x7= 14 days	
		023	Languages	2	2x7= 14 days	2	2x7= 14 days	
			Administrative staff			2	2x7= 14 days	
	ROSIBIU 01	041	Business and Administration	2	2x7= 14 days	2	2x7= 14 days	
		031	Social and behavioural sciences	2	2x7= 14 days	2	2x7= 14 days	
		023	Languages	2	2x7= 14 days	2	2x7= 14 days	
			Administrative staff			2	2x7= 14 days	

**Optional additional information**

**2. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its

<sup>8</sup> <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

nominated candidates so that they can have the recommended language skills<sup>9</sup> at the start of the mobility period (see also section 5 "Preparation and Support")

The table serves as a template - the partners are free to adjust it, e.g. to separate requirements for students and staff.

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
ROSIBIU01		Romanian	English	B1 in English	B2 in English
915862167		Ukrainian	English	B1 in English	B2 in English

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

### 3. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives

### 4. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>10</sup>
ROSIBIU01	Winter Term: from October to February Spring Term: from February to July	30 June 30 November
915862167	Winter Term: from September to January Spring Term: from January to June	30 May 30 October

#### Application procedure

<sup>9</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>10</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
ROSIBIU01	Email: international@ulbsibiu.ro Tel / Fax +40 269 210 512	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a>
915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level	
CV	Europass Format	
Motivation letter	In English	
Inclusion measures <sup>11</sup>	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other	Transcript of records for the last semester/academic year (for students) Certificate of foreign language Report on international activities in the previous academic year (for staff) Draft of Staff Teaching/ Training Mobility Programme form	

#### 5. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus Student Charter](#)<sup>12</sup>.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student

<sup>11</sup> You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: [https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)

<sup>12</sup> The Erasmus Student Charter is available here: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)

community and in the Institution's everyday life.

- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	ROSIBIU01	Email: international@ulbsibi u.ro Tel / Fax +40 269 210 512	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a> <a href="https://www.ulbsibiu.ro/en/the-campus/">https://www.ulbsibiu.ro/en/the-campus/</a>
Language Support	ROSIBIU01	Email: international@ulbsibi u.ro Tel / Fax +40 269 210 512	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a>
Visa	ROSIBIU01	Email: international@ulbsibi u.ro Tel / Fax +40 269 210 512	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a>
Insurance	ROSIBIU01	Email: international@ulbsibi u.ro Tel / Fax +40 269 210 512	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a>
Inclusion of participants with fewer opportunities	ROSIBIU01	Email: international@ulbsibi u.ro Tel / Fax +40 269 210 512	Each case will be analysed individually. Reduced mobility: Limited infra-structure to welcome students and staff with physical disabilities
Mentoring	ROSIBIU01	Erasmus Faculty Coordinators	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a>
Grant payments	ROSIBIU01	Email: international@ulbsibi u.ro Tel / Fax +40 269 210 512	<a href="http://international.ulbsibiu.ro/">http://international.ulbsibiu.ro/</a>

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>
Language Support	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>
Visa	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>
Insurance	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>
Inclusion of participants with fewer opportunities	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a>	Each case will be analysed individually. Reduced mobility: Limited infra-structure to

		<a href="mailto:mail.com">mail.com</a> Tel: +38066-294-1570	welcome students and staff with physical disabilities
Mentoring	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>
Grant payments	915862167	Email: <a href="mailto:international.lnu@gmail.com">international.lnu@gmail.com</a> Tel: +38066-294-1570	<a href="http://luguniv.edu.ua/?page_id=51869&amp;lang=en">http://luguniv.edu.ua/?page_id=51869&amp;lang=en</a>

## 6. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. [Please specify the recognition tools that will be used, e.g. the European Credit Transfer and Accumulation System.]

*The recognition process is carried out at the sending institution. The European credit Transfer and Accumulation System is the recognition tool used by LBUS.*

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
  - A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.
  - Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

## 7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)<sup>13</sup>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information		
RO SIBIU01		<a href="http://international.ulbsibiu.ro/index.php/erasmus/incoming-students/available-courses-incoming-students/">http://international.ulbsibiu.ro/index.php/erasmus/incoming-students/available-courses-incoming-students/</a>		
		ECTS grades	Term used in English	Lucian Blaga University of Sibiu grading system
		A	Excellent	10
		B	Very good	9
		C	Good	7,8
		D	Satisfactory	6
		E	Sufficient	5

<sup>13</sup> The ECTS user's guide is available here: [https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide\\_en](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en)

		F/FX	Fail	1-4
<b>Institution</b> [Erasmus code or city]	<b>EGRACONS</b> [If applicable]	<b>Website for information</b>		
915862167		<a href="http://do.luguniv.edu.ua/course/index.php?categoryid=11">http://do.luguniv.edu.ua/course/index.php?categoryid=11</a>		
		<b>ECTS grades</b>	<b>Term used in English</b>	<b>State Institution "Luhansk Taras Shevchenko National University" grading system</b>
		A	Excellent	90 – 100
		B	Very good	83 – 89
		C	Good	75 – 82
		D	Satisfactory	63 – 74
		E	Sufficient	50 – 62
		F/FX	Fail	0 – 49





**8. Any other information regarding the terms of the agreement (optional)**

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**9. Termination of the agreement**

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives):

<b>Institution</b> [Erasmus code or name and city]	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>14</sup></b>
<b>State Institution</b> "Luhansk Taras Shevchenko National University"  915862167	Prof. Olena KARAMAN, Dr. Sc., PhD Rector	08/12/ 2022	 
<b>Lucian Blaga</b> <b>University of Sibiu</b>  RO SIBIU 01	Prof. Sorin RADU, PhD Rector		 

<sup>14</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation